

**NEVADA DEPARTMENT OF CORRECTIONS  
ADMINISTRATIVE REGULATION  
522**

**CENTRAL MONITORING SYSTEM**

**Supersedes:** AR 522 (Temporary, 04/22/10)  
**Effective Date:** 05/20/10

**AUTHORITY:**

NRS 209.131  
NRS 209.341  
NRS 209.351

**RESPONSIBILITY**

The Offender Management Administrator (OMA) is responsible for the management of the Central Monitoring System (CMS).

The Wardens/Facility Managers are responsible for the identification of inmates who require physical separation from staff or other inmates and document this data in NOTIS.

**522.01 SEPARATEES**

1. Separatees are inmates having a need to be separated from other inmates or staff due to enemy situations or other reasons defined and documented by institutional staff.
2. Institutional staff will make a request to the Warden/Facility Manager to document the separatees in NOTIS.
3. The Warden/Facility Manager/designee will approve or disapprove the establishment of the separatee.
  - A. If approved/disapproved, an entry is to be made in a classification case note in NOTIS.
  - B. If approved, institutional staff will then enter the data related to the separatee into the Offender Non-Association screen of NOTIS.
4. Institutional staff will review the separatee with the victim inmate at each regular Periodic review to determine that the enemy relationship still exists.

5. Separation / Protective Segregation Form Documentation:

A. Upon discovery of a need for separation of individuals or protective segregation, Form DOC-2023 will be completed at the originating institution/facility by institutional staff.

B. The completed form will be reviewed by the warden/designee for validity, signed and the information entered into the CMS component of NOTIS with a corresponding case note, by designated institutional staff. The completed form will be placed in the inmate's I-File.

C. Based upon information provided by the victim inmate, Wardens/facility managers may recommend the removal of a separatee from the CMS system.

D. Wardens/facility managers may retain the separatees despite the claim of the victim inmate when there are indications or concerns that the enemy relationship may continue to exist.

(1) Upon discovery of a need for removal of separatees, a DOC Form 2023 will be completed at the originating institution/facility by institutional staff.

(2) The completed form will be reviewed by the Warden/Facility Manager for validity, signed and placed in the inmate's I-File.

(3) The Warden/Facility Manager will ensure the proper data entry is made in NOTIS.

6. Wardens/Facility Managers should not remove the separatee from the CMS based upon a statement of any inmate other than the victim inmate.

7. Inmates with separatees at the institution in which they are housed will be considered for transfer to another institution where no separatee exists prior to a placement in protective segregation is initiated.

8. Inmates may have separatees with other individuals where they are located.

A. These inmates do not have to be transferred if the two subjects can be physically separated in such a manner that they would not come into contact with one another. An example of this would be one inmate in long term segregation and the other in general population.

B. A review will be conducted to check the CMS component of NOTIS before inmate housing changes within the institution or classification to another institution is initiated.

9. The CMS will not be used for separation of inmates from staff that have conflicts arising from the course of their job duties, i.e., subject of litigation or a target of verbal abuse/threats.

10. Separatee information is confidential.

## **522.02 PROTECTIVE SEGREGATION**

1. The Warden or Facility Manager may approve the placement of an inmate in protective segregation per the requirements of the A.R. 509.

2. The status of protective segregation should be documented in the Seg Placement/IRD review screen of NOTIS with a corresponding case note entry in NOTIS.

3. The OMA may require the review of any assignment of an inmate to protective segregation.

4. The Warden/Facility Manager may remove an inmate from protective segregation based upon case information that is presented at classification.

A. An inmate should not be returned to the general population housing area until the institutional staff removes the protective segregation designation from the CMS system in NOTIS.

## **522.03 CENTRAL MONITORING SYSTEM**

1. Central Monitoring Cases (CMC) are inmates identified as requiring special needs for management while incarcerated.

2. Inmates may only be designated as a CMC by the Director, Deputy Director, OMA, or Inspector General (IG).

A. The designating administrator should confer with the other authorized administrators to share information on the case and the reasons for the CMC designation.

B. In most cases, CMC status is a transitory status until situations have abated or appropriate housing and supervision of the inmate have been arranged.

C. Appropriate NOTIS entries shall be made, including case note entries, detailing the review and status of an inmate approved/disapproved for CMC status.

3. Institutional staff who feel that case factors of a specific inmate require the CMC, should contact the IG or the OMA to evaluate the case via their chain of command.


4. Institutional staff may be required to submit written reports detailing the salient case factors supporting the assignment of CMC status.
5. CMC status may be based upon but not limited to, individuals subject to investigation; individuals pending prosecution; witnesses to crimes or incidents; inmates cooperating in investigations; extreme escape risks; inmates with extreme violence potential; inmates with a high potential to be victimized; and inmates with a high medical profile in the community.
6. Only a Director/designee can remove CMC status.
7. No inmate who is assigned to CMC status:
  - A. May be moved to a different housing within an institution without the prior approval of an administrator.
  - B. May be transferred to another institution without the prior approval of an administrator.
  - C. May be taken to an outside appointment without the approval of an administrator, except in the instances of medical emergencies or instances where the CMC inmate is at immediate risk of injury. The I.G. or the OMA will be notified as soon as practical.
8. Central Monitoring Case Form Documentation
  - A. Once it has been determined that an inmate is in need of CMC status and approved by the administrative approval authority noted in 522.03.1, Form DOC-2023 will be completed by institutional staff and forwarded to the Director/designee for signature.
  - B. After signature by the administrator, the form will be forwarded to the Offender Management Division for entry into the CMS component of NOTIS.
  - C. After entry of the information in the CMS, Offender Management will return the form to the institution/facility for inclusion into the I-File.
  - D. The Interstate Correctional Compact (ICC) coordinator at Offender Management will enter ICC cases into the CMS component of NOTIS for tracking purposes

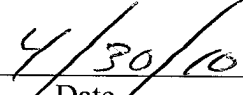
## **APPLICABILITY**

1. This regulation requires an operational procedure.
2. This regulation does not require an audit.

## ATTACHMENTS

Central Monitoring Status Sheet, DOC -2023

  
Howard Skolnik, Director

  
Date

**NEVADA DEPARTMENT OF CORRECTIONS  
Central Monitoring Status Sheet**

<b>1. Identifiers</b>	
Name: _____	NDOC #: _____
Institution: _____	Date: _____
Originator (Name and Title) _____	

<b>2. Categories</b>	<u>Add</u>	<u>Change</u>	<u>Delete</u>	<u>Renew</u>
Protective Custody	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Separation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Complete Section 3 Below</b>				
Central Monitoring Case(CMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>3. Separates</b>				
<u>Name</u>	<u>Number</u>	<u>Location</u>	<u>Add</u>	<u>Change</u>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

<b>4. Reason For Classification (Brief Narrative)</b>

<b>5. Authorization</b>	( ) Approved	( ) Disapproved
Warden: _____		
Date: _____		
	( ) Approved	( ) Disapproved
Director/Offender Management Administrator: _____		
Date: _____		

<b>6. CMC Authorization</b>	( ) Approved	( ) Disapproved
Director/ADO/IG/OMA: _____		
Date: _____		

cc: C-File - Copy  
I-File - Copy

DOC 2023 (7/02)